

**A RESOLUTION  
BY TRANSPORTATION COMMITTEE**

**06- *R* -1671**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH HARPER PARTNERS, INC. FOR FC-7370-01E, ARCHITECTURAL AND ENGINEERING DESIGN SUPPORT SERVICES, ON BEHALF OF THE DEPARTMENT OF AVIATION, TO ACCOMPLISH THE CAPITAL EXPANSION PROGRAM AND OTHER PASSENGER AND FACILITY IMPROVEMENTS AT HARTSFIELD-JACKSON ATLANTA INTERNATIONAL AIRPORT, BASED ON ACTUAL HOURLY RATES TIMES THE AGREED UPON MULTIPLIER; ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM VARIOUS FUND, ACCOUNT AND CENTER NUMBERS; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Atlanta ("City"), as owner and operator of the Hartsfield-Jackson Atlanta International Airport ("Airport"), has undertaken a major expansion program to facilitate Passenger and Facility Improvements; and

**WHEREAS**, the City did solicit from qualified firms for FC-7370-01E, Architectural and Engineering Design Support Services; and

**WHEREAS**, the Aviation General Manager and the Chief Procurement Officer of the Department of Procurement recommend that FC-7370-01E be awarded to Harper Partners, Inc.

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES**, that the Mayor is authorized to execute an Agreement with Harper Partners, Inc. ("Harper") for FC-7370-01E, for Architectural and Engineering Design Support Services, for the Capital Improvement Expansion Program at Hartsfield-Jackson Atlanta International Airport, based on actual hourly rates times the agreed upon multiplier.

**BE IT FURTHER RESOLVED**, that the City Attorney is directed to prepare an appropriate Agreement for execution by the Mayor.

**BE IT FURTHER RESOLVED**, that the base term of the Agreement will be for two (2) years with two (2), one (1) year renewal options.

**BE IT FURTHER RESOLVED**, that the Agreement will not become binding on the City, and the City will incur no liability nor obligation under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to Harper.

**BE IT FURTHER RESOLVED**, that the Agreement will not become binding on the City and the City will incur no obligation nor liability under it until a fully executed Resolution and Notice to Proceed identifying the project(s), all necessary funding sources, and a "not to exceed amount" are approved.

**BE IT FINALLY RESOLVED**, that all contracted work will be charged to and paid from various Fund, Account and Center Numbers.

**FC-7370-01 A & E DESIGN SUPPORT SERVICES**

**PROPOSERS, JOINT VENTURES AND CONSULTANTS**

**A & E**

**Harper Partners, Inc.**

David Harper, FAIA., Principal-in-Charge (Non MBE)  
Kevin Glade AIA, Project Manager

**Consultant Team**

1. Architectural Support: The Architecture Group (FBE)
2. Architectural Support: Toland Mizell Architects (Non MBE)
3. Structural: Harrington Engineers, Inc. (AABE)
4. MEP: R. Powell & Associates (AABE)
5. MEP: Covalent Consulting, (CDG / Telesis) (Non MBE)
6. Costing Services: Costing Services Group (FBE)
7. Signage/Graphics: Jones Worley Design (AABE) / (FBE)

**FC-7370-01E**

**HARPER PARTNERS INC.**

**ON-CALL ARCHITECTURAL AND ENGINEERING DESIGN SUPPORT  
SERVICES**

**SCOPE OF SERVICES**

The A/E's Basic Services include normal architectural, civil, structural, mechanical, fire protection and electrical engineering services. The A/E shall perform all services and make all submittals and deliverables in accordance with the CITY's "Policies and Procedures" which includes but not limited to sections for Design Guidelines Manual, Quality Procedures, Program Control Procedures and Project Management Manual adopted by the Department of Aviation for all phases of the project. When the CITY desires any services, the CITY will contact the A/E and request a written proposal for the work to be performed on each project.

**SCHEMATIC DESIGN PHASE**

The A/E's scope during this project phase is to provide Schematic Design documents based upon the approved program, design and construction schedule and construction budget established during the Planning Phase. The A/E must first review the scope and program along with other supporting information and confirm that the construction budget and project schedule is adequate to meet the project scope. The Schematic Design Documents shall establish the conceptual design for all components of the project by means of drawings, lists of assumptions, updated programmatic criteria, Basis of Design Reports, Preliminary Design calculations, preliminary cost estimates, project schedules and investigative surveys.

**DESIGN DEVELOPMENT PHASE**

The purpose of this submittal is to determine that the approach of the A/E reflects a thorough understanding of the design task at the earliest feasible stage in the design process. All major design concepts, systems, materials and features will have been defined, plus costs, schedule and phasing (including interface with adjoining or impacted projects), to achieve project objectives, so that all critical, major design decisions are made, approved and documented. Based upon the approved Schematic Design Submittal, the A/E shall provide Design Development documents that illustrate and describe the components of the project, establishing scope, cost, relationships, forms, size, appearance and quality.

## **CONSTRUCTION DOCUMENTS PHASE**

The purpose of this submittal is to determine that all major features of design are progressing in accordance with prior direction, that major architectural and engineering decisions have been made, that most drawings and other documents are well advanced, and that general plans and sections of the drawings and calculations are appropriately advanced. This submittal is also to demonstrate agreement with the practices, policies, criteria, directives and standards that have been adopted and approved by the DOA for the project. The end result of this phase is construction documents suitable for public bidding.

## **DESIGN SUPPORT PHASE**

After the award of a contract for construction, the A/E's services shall include such visits to the site of the project as may be required by the CITY to become generally familiar with the progress and quality of the work and to determine in general if the Work is proceeding in accordance with the Contract Documents.

The A/E's services shall also include the review of the Contractor's submittals such as shop drawings, product data, and samples to assure adherence to the intent of the working drawings and specifications. Such actions shall be taken with reasonable promptness so as to cause no delay. Other services required include responses to the Contractor's Requests for Information (RFI) and any resulting design amendments or changes.

**Term of Contract** – Two years with two One Year renewal Options

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Legislative Counsel (Signature): Megan S. Middleton

*Megan S. Middleton*

Contact Number: 6207

Originating Department: Aviation

Committee(s) of Purview: Transportation

Council Deadline: July 31, 2006

Committee Meeting Date(s): Aug. 16, 2006 Full Council Date: Aug. 21, 2006

Commissioner Signature

*NOB* *[Signature]*

CAPTION

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FINANCIAL IMPACT (if any)

Mayor's Staff Only

Received by Mayor's Office:

8.1.06  
(date)

Reviewed by:

*[Signature]*

Submitted to Council:

8/1/06  
(date)